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ATTORNEY'S DOCKET NO.: \$1022/8547

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## IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant:

Peter BALLAM

Serial No.:

09/692,292

Filed:

October 19, 2000

For:

A METHOD OF REDUCING DELAYS

Examiner:

Unassigned

Art Unit:

Unassigned

Box Missing Parts Commissioner for Patents Washington, D.C. 20231

Sir/Madam:

Transmitted herewith for filing is/are the following document(s):

[X] Notice to File Missing Parts

[X] Declaration and Power of Attorney

[X] Assignment and Coversheet

[X] 5 Sheets of Formal Drawings

[X] Certified Copy of French Priority Application No. 9925658.8

[X] Return Post Card

If the enclosed papers are considered incomplete, the Mail Room and/or the Application Branch is respectfully requested to contact the undersigned collect at (617)720-3500, Boston, Massachusetts.

The enclosed check includes a \$710.00 filing fee, \$130.00 surcharge and \$40.00 assignment recordation fee for a total of \$880.00. If this amount is insufficient, the balance may be charged to the account of the undersigned, Deposit Account No. 23/2825. A duplicate of this sheet is enclosed.

CERTIFICATE OF MAILING UNDER 37 C.F.R. §1.8(a)

I hereby certify that this document is being placed in the United States mail with first-class postage attached, addressed to the Commissioner for Patents, Washington, D.C. 20231 on July 27, 2001.

Attorney Docket No.: S1022/8547

X09/13/01

Respectfully submitted,

PETER BALLAM

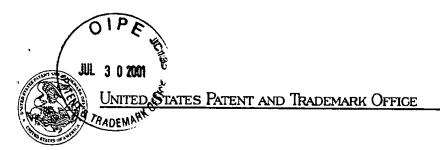
James H. Morris Reg. No.: 34,681

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COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231

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APPLICATION NUMBER

FILING/RECEIPT DATE

FIRST NAMED APPLICANT

ATTORNEY DOCKET NUMBER

09/692,292

10/19/2000

S1022/8547

CONFIRMATION NO. 4293

FORMALITIES LETTER

\*OC000000006233886\*

James H Morris Wolf Greenfield & Sacks PC 600 Atlantic Avenue Boston, MA 02210

Date Mailed: 07/13/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

## FILED UNDER 37 CFR 1.53(b)

## Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.
   Applicant must submit \$ 710 to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).
- Total additional claim fee(s) for this application is \$324.
  - \$54 for 3 total claims over 20.
  - \$270 for multiple dependent claim surcharge.
- The oath or declaration is missing.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 1164.

02/04/2002 TV0111

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A copy of this notice MUST be returned with the reply.

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

07/31/2001 MAHMED1 00000090 09692292

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